

Tippecanoe County Board of Commissioners Meeting
Monday, November 20, 2017
10:00 am
Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

The Tippecanoe County Commissioners met on Monday, November 20, 2017 at 10:00 a.m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President Tracy A. Brown, Vice President Thomas P. Murtaugh, and Member David S. Byers. Also present were: Attorney Doug Masson, Auditor Robert Plantenga and Commissioners' Assistant Paula Bennett.

PLEDGE OF ALLEGIANCE

President Brown called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

Monday, November 6, 2017

- Commissioner Murtaugh moved to approve the minutes from the November 6, 2017 meeting as presented, second by Commissioner Byers; motion carried.

PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS AND PAYROLL- PAULA BENNETT

Commissioners' Assistant Paula Bennett recommended the claims from November 7, 2017 through November 20, 2017, including payroll from November 17, 2017 be approved without exception.

- Commissioner Byers moved to approve the Accounts Payable Vouchers and Payroll as presented, second by Commissioner Murtaugh; motion carried.

AIC / SRI SCHOLARSHIP PRESENTATION

Association of Indiana Counties Executive Director David Bottorff and Glen Luedke from SRI were present to award a \$500 scholarship to Jessie Nettesheim. The scholarship is one of four statewide scholarships given to prior year high school graduates who are either county employees, children or grandchildren of county employees. SRI sponsors the scholarship and it is awarded by the AIC. Mr. Bottorff discussed the many accomplishments of Miss Nettesheim during her high school career. Mr. Luedtke congratulated her and wished her well. Miss Nettesheim, who worked as the Auditor's Office intern this summer, thanked the Auditor for such a valuable experience and stated that experience will serve her well as she continues her education at Indiana University. She also thanked AIC and SRI for this award.

HIGHWAY- STEWART KLINE

LPA Agreement

Director Kline presented the LPA Agreement for KBS Railroad for the Klondike Road project in the amount of \$177,721.87 covering crossbucks.

- Commissioner Murtaugh moved to approve the LPA Agreement for KBS Railroad as presented, second by Commissioner Byers; motion carried.

LPA Agreement

Director Kline presented the LPA Agreement Supplement #1 for road reconstruction on the North River Road at River Bend Hospital project. The supplement extends the covered period to July 1, 2019.

- Commissioner Murtaugh moved to approve the LPA Agreement Supplement #1 as presented, second by Commissioner Byers; motion carried.

Clothing Allowance Policy

Director Kline presented Clothing Allowance Policy of Highway Department which increases the allowable amount to eligible employees of up to \$200 annually with receipts. Director Kline stated that the amount has been constant at \$100 annually for several years and clothing cost increases make the increase necessary. The 2018 budget was set assuming this increase is approved.

- Commissioner Murtaugh moved to approve the Highway Department clothing allowance policy as presented, second by Commissioner Byers; motion carried.

GRANTS- SHARON HUTCHISON

Superior Court 3

Administrator Hutchison presented a request for permission to apply for a \$21,600 grant from Indiana Supreme Court to early management and resolution of child custody disputes and other services for children born out of wedlock. She reported that the required 25% match will be covered with the existing in-kind office space, equipment, supplies and copying used to administer the grant.

- Commissioner Byers moved to grant permission to apply as requested, second by Commissioner Murtaugh; motion carried.

Health Department

Administrator Hutchison and Amanda Balser from the Health Department presented a request for permission to accept a \$8,500 grant from the Indiana Department of Health to fund the SSP Assistant as well as office and travel expenses related to the program. Ms. Balser explained this is the HIV Prevention Grant with this being a new 2½ hour per week position for administrative work. Upon questioning from Commissioner Murtaugh, Ms. Balser stated this is the only grant funding for the program from public funds.

- Commissioner Byers moved to grant permission to accept as requested, second by Commissioner Murtaugh; motion carried.

LANGUAGE SERVICES – PAULA BENNETT

Commissioners' Assistant Paula Bennett presented an agreement with Indianapolis Interpreters, Inc (d/b/a LUNA Language Services) for interpretation services to be compliant with ADA and Title 6. LUNA

provides services in over 90 spoken languages as well as American sign language with availability by telephone or in person and available whenever the services are needed.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers; motion carried.

SOCIAL MEDIA POLICY – PAULA BENNETT

Commissioners' Assistant Paula Bennett presented The Social Media Policy as approved by the MITS Board effective January 1, 2018. This policy set standards for internal and external (public) use for a variety of platforms for information available on-line. The policy was taken under advisement.

MEMORANDUM OF UNDERSTANDING – CRAIG RICH

Health Department Administrator Rich presented a MOU with IU Health for placement of a mobile syringe services program at the IU Health location on Salem Street. The mobile unit is tentatively scheduled to be in operation one day per month to begin as soon as possible. Amanda Balser stated that they hope to be in operation on the 3rd Saturday of each month for two and a half hours each day. After questioning from Commissioner Murtaugh, Attorney Masson stated the agreement allows for more (or less) operational hours as necessary.

- Commissioner Byers moved to approve the MOU as presented, second by Commissioner Murtaugh; motion carried.

APPLICATION TO VILLA

Carolyn J. Speer

- Commissioner Murtaugh moved accept the application to the Villa, second by Commissioner Byers; motion passed.

UNFINISHED/NEW BUSINESS

Commissioner Murtaugh stated that the Commissioners hold several Tax Sale Certificates which the City of Lafayette would like transferred to them. A Resolution listing the specific properties will be on the December 4, 2017 Commissioners Meeting agenda to consider.

REPORTS ON FILE

The following reports will be available for public viewing in the Commissioners' office:


- Tippecanoe County Public Library
- Tippecanoe County Treasurer
- Tippecanoe County Clerk of the Circuit Court

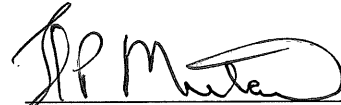
PUBLIC COMMENT

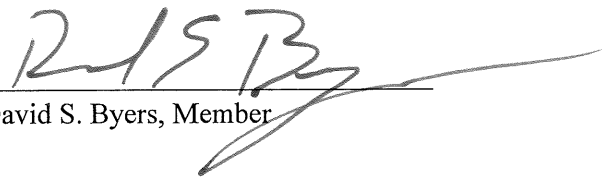
None

Commissioner Byers moved to adjourn. President Brown adjourned the meeting at 10:28 a.m.

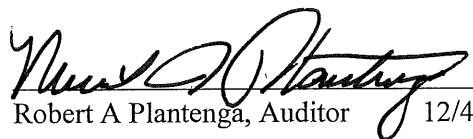
BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE


Tracy A. Brown, President


Thomas P. Murtaugh, Vice-President


David S. Byers, Member

ATTEST:


Robert A Plantenga, Auditor 12/4/2017